

Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020

1st Call for Proposals

QUESTIONS & ANSWERS

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A. Eligibility

1	Q	Dear Madam/Sir, can you please help us and answer are we as and NGO from Zagreb eligible as project lead organisation within Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020. We are situated in Zagreb but working also in other parts of Croatia and we planning to apply together with NGOs from Bosnia and Herzegovina and Monte Negro.
	A	<p>For information related to 1st Call for Proposals please read carefully documents published on: http://www.interreg-hr-ba-me2014-2020.eu/calls-for-proposals/1st-call-for-proposals/</p> <p>Eligibility of applicants (partners), activities and costs are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.).</p> <p>Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information concerning your question, however, depending on project proposal to be developed with your partners, can be found in the following sections:</p> <ul style="list-style-type: none"> • GfA, section 2.3.1. Eligibility of Applicants (Lead Partner and Project Partners) • GfA, section 2.3.2. Eligibility of Activities with special attention to „Activities outside Programme area“ and related limitations.
2	Q	U vezi sa pozivom za dostavljanje projekata u okviru Interreg IPA Programa prekogranične saradnje programa Hrvatska, Bosna i Hercegovina i Crna Gora, htjela bih da se informišem da li sindikati imaju pravo da apliciraju u okviru prioritetne ose Poboljšanje kvaliteta usluge u oblasti zdravstva i socijalne njege.
	A	<p>Eligibility of applicants (partners), activities and costs are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.).</p> <p>Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants).</p>
3	Q	<p>Please deliver us a clear statement about the Lead Partner on the Project "Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020".</p> <p>Can the Lead Partner be any institution eligible (as stated in Guidelines for Applicants) from a Member State (like Croatia) or MUST the Lead Partner be any institution from the EU neighboring Countries (BiH or Montenegro).</p> <p>This fact was not clear reading the Guidance of the 1st call.</p>
	A	<p>The Lead Beneficiary can be any eligible institution from each of the Participating Countries (Croatia, Bosnia and Herzegovina or Montenegro).</p> <p>Please note that at this stage we cannot provide information related to any of the eligibility criteria. Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants).</p>
4	Q	Zanima me mora li udruga prijavitelj ili udruga partner biti registrirana u programskom

		području (primjerice Zagrebačkoj županiji) ili je dovoljno da se projektne aktivnosti provode u programskom području?
	A	According to GfA, section 2.3.1. (Eligibility of Applicants) the applicant must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area. Activities are considered as eligible if they are carried out in line with the conditions set in section 2.3.2. of GfA (Eligibility of activities).
5	Q	We are interested to apply on Interreg IPA-CBC, but our headquarters are not registered in the eligible Programme area. Can we apply on IPA-CBC if we have local branch established in the Programme area?
	A	According to GfA, section 2.3.1. (Eligibility of Applicants) the applicant must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area.
6	Q	Predstavnik sam Planinarsko-speleološkog udruženja Vučja stopa iz Foče, BiH. Vidio sam da je raspisan konkurs za prijavu prijedloga projekata. Zainteresovani smo aplicirati za prijedlog projekta sa speleološkim društvom iz Bijelog polja (Crna Gora) ili sa speleološkim društvom iz Hrvatske. Al vidio sam da medju obuhvaćenim gradovima i opštinama iz BiH nema Foče na spisku kao ni Bijelog polja. Da li postoji mogućnost da apliciramo ili je striktno za navedene gradove sa spiska?
	A	Eligible Programme area is described in section 1.1.3. (Programme area) of Guidelines for Applicants. However, under specific rules, the Programme may finance activities performed outside the Programme area. For further details please see section 2.3.2. of GfA (Eligibility of activities).
7	Q	Da li grad Zagreb ulazi u područje djelovanja koje obuhvata program prekogranične saradnje Hrvatska- BiH - Crna Gora?
	A	Eligible Programme area is described in section 1.1.3. (Programme area) of Guidelines for Applicants. However, under specific rules, the Programme may finance activities performed outside the Programme area. For further details please see section 2.3.2. of GfA (Eligibility of activities).
8	Q	I have a question regarding the eligibility of applicants for Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020. Section 2.3.1 Eligibility of Applicants (Lead Partner and Project Partners) states that „the applicant/partner must meet all of the following criteria: ... be established in respecting Participating Country (Croatia, Bosnia and Herzegovina and/or Montenegro)“ while section 1.1.3 Programme area states areas covered by the programme. The question is following: - Is applicant eligible if it is established in Croatia (but not in Programme area but in another County) but is implementing the project activities in Programme area?
	A	According to GfA, section 2.3.1. (Eligibility of Applicants) the applicant must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area.
9	Q	I am writing to you in regards to the 1st Call for proposals opened within the Interreg IPA Cross-border Cooperation Programme: Croatia-Bosnia and Herzegovina-Montenegro 2014-2020, and I wish to clarify the eligibilty of potential applicants (both as lead partners or project partners).

		<p>First situation that I wish to clarify is the possibility of a foreign association that is registered in Croatia to be a leading partner within this Call.</p> <p>The association has its headquarters in Poland, but is registered in Croatia in accordance to national legislation (Associations Act, etc.). It is registered in the Foreign associations register of the Republic of Croatia, it has its own personal identification number (OIB), has 7 employees and is currently implementing 5 different projects in Croatia. We also stress that this association is a non-profit, non-governmental organization.</p> <p>Thus, we ask for an unequivocal answer whether this organization is eligible for this Call in terms of section 2.3.1. of the Guidelines for Applicants.</p> <p>Also, we would like to clarify whether or not a not-for-profit limited liability company, such as a business accelerator, would be an eligible partner. To be more concrete, within the founding documents for this company it is stated that it is a company registered for making revenue, but not for profit. In reference, all development agencies in Croatia are also registered as limited liability companies, and are stated as eligible partners in the Guidelines for Applicants.</p>
	A	<p>According to GfA, section 2.3.1. (Eligibility of Applicants) the applicant must be established in one of the Participating countries (HR, BA, ME).</p> <p>Please note that the Lead Applicant has to be registered at least 12 months before the deadline for submission of project proposals, as specified in section 2.3.1 of GfA.</p> <p>Eligibility of applicants (partners), activities and costs are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.).</p> <p>Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p>
10	Q	<p>We are an Italian NGO with a Branch registered in Montenegro, and we are establishing partnerships to apply for the call Interreg IPA CBC Croatia-Bosnia and Herzegovina-Montenegro.</p> <p>In the guidelines for applicants is stated "be established in respecting Participating Country (Croatia, Bosnia and Herzegovina and/or Montenegro),"</p> <p>Considering that we have legal registration in Montenegro, including the official documents from the Central Register of the country, can the branch be considered as eligible partner?</p>
	A	<p>According to GfA, section 2.3.1. (Eligibility of Applicants) the applicant must be established in one of the Participating Countries (HR, BA, ME).</p> <p>Eligibility of applicants (partners), activities and costs are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.).</p> <p>Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p>
11	Q	<p>Da li je dopušteno imati Associate partners na projektu?</p>
	A	<p>In this Programme, all organizations participating in Call for Proposals are partners (see</p>

		GfA section 2.3.1.), therefore, there is no “associate” category in the partnership.
12	Q	<p>Regarding Call for proposal no. 1 Interreg IPA Cross-border cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014.-2020, we would like additional information about eligible cost and applicants.</p> <p>1. Is there any restriction of how much in percentage are eligible costs for infrastructure? In Guidelines for Applicants is only stated that staff cost can't be more than 30% of budget, but there is no additional information about other costs.</p> <p>2. Is private non-profit institution eligible applicant?</p>
	A	<p>1. There is no specific limitation related to expenditure category “Infrastructure and works” within 1st Call for Proposals. However, please bear in mind limitations for grant sizes under each priority axis described in GfA section 1.3.</p> <p>2. Eligibility of applicants (partners), activities and costs are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p>
13	Q	Pri prijavi projekta na Prvi poziv na dostavu projektnih prijedloga, trebaju li projektni partneri biti iz sve 3 države članice , ili mogu biti npr. samo iz Hrvatske i Bosne i Hercegovine?
	A	As indicated in the GfA, section 2.3.1. (Eligibility of Applicants), the partnership consists of at least two (2) partners from Participating Countries out of which one partner has to be from Member State (Croatia).
14	Q	<p>Jesu li pravne osobe koje su registrirane izvan programskog područja, ali dugi niz godina djeluju i u programskom području prihvatljivi partneri na projektu? Postoje li u novom programskom razdoblju tzv. adjacent areas?</p> <p>Je li potrebno da kulturna baština koja se obnavlja i stavlja u kulturno-turističku funkciju bude nekog određenog stupnja zaštite ili ne? Ukoliko da, kojeg?</p>
	A	<p>According to GfA, section 2.3.1. (Eligibility of Applicants) the applicant must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area.</p> <p>Furthermore, this Programme includes geographical programme area without distinction between <i>eligible area</i> and <i>adjacent area</i> as in 2007-2013 programming period.</p> <p>As regards to PA3, there are no specific limitations concerning conservation status of the sites.</p>
15	Q	Could you please tell us, is it possible to apply to this call just for two of three Countries, for example only Croatia – Bosnia and Herzegovina? If yes, could you please tell us in that case how many partners we can have?
	A	As indicated in the GfA, section 2.3.1. (Eligibility of Applicants), the partnership consists of at least two (2) partners from Participating Countries out of which one partner has to be from Member State (Croatia). For partnership composition also please see section 2.3.1. of GfA.
16	Q	Može li se unutar Prioritetne osi 2 "Zaštita okoliša i prirode, unaprjeđenje prevencije rizika i promocije održive energije i energetske učinkovitosti", pod Aktivnost "Unaprjeđenje sustava za upravljanje vodama i otpadom" financirati uvođenje vodoopskrbnog sustava u područja u kojima trenutno nema vode? Spada li to pod prihvatljivu aktivnost i pod prihvatljiv trošak?

	A	<p>Eligibility of activities and costs are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information concerning your question can be found in the section 2.3.2. of GfA (Eligibility of Activities) and 2.3.3. (Eligibility of Expenditures).</p> <p>Regarding the eligibility of expenditures, please read carefully Programme rules on eligibility of expenditures which are published on Programme website.</p>
17	Q	<p>Da li po ovom pozivu mogu da učestvuju LB sa jednim projektom i partneri sa jednim projektom ili postoji mogućnost učešća istih na više od jednog projekta i u kom svojstvu?</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information concerning your question, however, depending on project proposal to be developed with your partners, can be found in the section 2.3.1. of GfA (Eligibility of Applicants), subsection <i>Lead partner principle and partnership requirements</i>.</p>
18	Q	<p>Molim vas za informaciju o prihvatljivim partnerima i nositeljima projekta s RH i BiH strane – za program Interreg IPA program prekogranične suradnje Hrvatska – Bosna i Hercegovina – Crna Gora.</p> <p>Preciznije, mogu li javna Sveučilišta i njihove sastavnice (Fakulteti) kao nacionalne javne institucije biti nositelji ili pratneri u projektu – odnosno pojašnjenej rečenice: „korisnici moraju biti registrirani u programskom području (osim nacionalnih javnih tijela koja imaju nadležnost i unutar tog područja)“. Mora li biti uključena i crnogorska strana?</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>However, according to GfA, section 2.3.1. (Eligibility of Applicants) the project partners must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area. Only the Lead Partner has to be registered at least 12 months prior to the deadline for submission of applications.</p> <p>As indicated in the GfA, section 2.3.1. (Eligibility of Applicants), the partnership consists of at least two (2) partners from Participating Countries out of which one partner has to be from Member State (Croatia). For partnership composition also please see section 2.3.1. of GfA.</p>
19	Q	<p>Can you, please, be so kind and answer following question; In case that we have Partners in only one country (leader from Croatia and partners from BiH), how much points we will get? Points depends of fact how much Countries are included in Project or not? (two or three).</p>
	A	<p>Eligibility of applicants (partners) as well as financial and operational capacity of project partners will be subject of Assessment and selection process described in section 4. of Guidelines for Applicants for 1st Call for Proposals.</p>

		<p>Therefore, at this stage, we cannot provide information related to any of the eligibility criteria or the assessment of the proposed partnership.</p> <p>However, as indicated in the GfA, section 2.3.1. (Eligibility of Applicants), the partnership consists of at least two (2) partners from Participating Countries out of which one partner has to be from Member State (Croatia). For partnership composition also please see section 2.3.1. of GfA.</p>
20	Q	<p>Udruga Ljubav na djelu će zajedno u suradnji za udrugama iz BIH I Crne gore prijaviti aplikaciju za Prekograničnu suradnju pod tematskim ciljem socijalne I zdravstvene usluge. Partneri će nam biti dječje bolnice I ZVU Zagreb.</p> <p>Molim vas za informaciju o svim relevantnim dokumentima koje bi trebali dobro proučiti I linkovima koje preporučujete.</p> <p>Također vas molim za informaciju da li bi bilo poželjno da možda Zdravstveno veleučilište bude glavni aplikant zbog financijskog kapaciteta?</p> <p>Također koliko vidimo Grad Zagreb I Sarajevo nisu u programskim područjima. Da li je problem što su sjedišta udruga u tim gradovima?</p> <p>Naš cilj je formiranje strategija za pružanje socijalnih I zdravstvenih usluga djeci koja su izliječena ili su u toku liječenja. To su djeca koja žive u regijama koja su obuhvaćena programom ali naša udruga se nalazi u Zagrebu a partner u Sarajevu.</p> <p>Da li je to problem?</p>
	A	<p>For information related to 1st Call for Proposals please read carefully documents published on: http://www.interreg-hr-ba-me2014-2020.eu/calls-for-proposals/1st-call-for-proposals/.</p> <p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>However, according to GfA, section 2.3.1. (Eligibility of Applicants) the project partners must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area.</p> <p>Concerning your question on financial capacity of a partner, please note that all partners must have legal, financial and operational capacity to participate in this Call for Proposals. For detailed information please refer to Annex 5 of GfA (Partnership pre-agreement) and other relevant documents.</p>
21	Q	<p>Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020 welcomes potential applicants to submit their applications via electronic Monitoring System (eMS) till 10 June 2016 at 15:00h.</p> <p>On page 18th of Guideline, under part 2. "Protecting the environment and nature, improving risk prevention and promoting", at Indicative list of Applicants (Lead Partner and Project Partners) as applicants, are listed educational and research institutions. Does they include universities in private ownership in Bosnia and Herzegovina?</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at</p>

		<p>this stage, we cannot provide information related to any of the eligibility criteria. Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants).</p> <p>Moreover, the list of potential applicants under each Priority axis in the GfA is indicative.</p>
22	Q	<p>Htjeli bismo provjeriti da li se u prioritetnoj osi 2 (prihvatljivost prijavitelja) pod Public Utility Companies smatraju i gradska komunalna poduzeća (osnovana i u 100% vlasništvu jedinice lokalne samouprave).</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants).</p>
23	Q	<p>Kao Nastavni zavod za javno zdravstvo smo jako zainteresirani za suradnju s Federacijom Bosne i Hercegovine – Crna gora. Vec imamo suradnju sa zavodima za javno zdravstvo narocito u podrucju edukacije laboratorijskog osoblja i pomoci prilikom akreditacije laboratorija u javnom zdravstvu.</p> <p>Medjutim, imamo li pravo javiti se na poziv buduci da sam grad Zagreb nije oznacen na karti kao podrucje od interesa? Takodjer, kako je vremenski rok za prijavu sada vrlo kratak mozete li mi poslati planove za sljedece razdoblje kako bi znali pripremiti dokumentaciju ako se mozemo javiti na poziv.</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants).</p> <p>However, according to GfA, section 2.3.1. (Eligibility of Applicants) the project partners must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area.</p> <p>Indicative timetable for the launch of the 2nd CfP is 2018.</p>
24	Q	<p>Mi smo zainteresirani kao Hrvatski zavod za javno zdravstvo i ZZJZ Osijek, međutim kako je u privitku vidljivo, nisu navedeni Grad Zagreb i Osiječko baranjska županija da mogu sudjelovati. Stoga vas pitamo možemo li mi kao institucija HZJZ i ZZJZ Osijek sudjelovati ili biti kao konzultant navedenim županijama (Zagreb County, Sisak-Moslavina County, Karlovac County, Bjelovar-Bilogora County, Lika-Senj County, Požega-Slavonia County, Brod-Posavina County, Zadar County, Šibenik-Knin County, Vukovar-Srijem County, Split-Dalmatia County and Dubrovnik-Neretva County)?</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants).</p> <p>However, according to GfA, section 2.3.1. (Eligibility of Applicants) the project partners must be established in one of the Participating Countries (HR, BA, ME), regardless of</p>

		the Programme area.
25	Q	<p>1. Under PA4 Programme specific result indicator is Range of cluster activities enhancing innovation, new technologies and ICT solutions: could you please provide clarification what exactly is meant by “cluster activities”: activities of already established national registered clusters or it is referred more on activities based on cluster principles (e.g. joint cross – border activities of involved actors through projects)? Also further on, could you please in more detail elaborate baseline values of this indicator (33) – how it was determined and what data encompasses?</p> <p>2. Cooperation Programme document it often referring to Annexes – it is stated that Annexes 1-19 are as separate files uploaded on eMS, but they are not available on eMS or on other programme sources. Could you provide us information where can we find those annexes?</p>
	A	<p>1. For detailed information concerning result indicators please see Annex 19 of the Cooperation Programme, which is published on Programme website.</p> <p>2. Please note that the annexes to Cooperation Programme are published at the Programme website at the following webpage: http://www.interreg-hr-ba-me2014-2020.eu/useful-documents/programme-documents/</p>
26	Q	<p>Da li je za prijavu projekta na predmetni natjecaj potrebno formirati partnerstvo izmedju sve programske tri drzave ili je dovoljno imati po jednog partnera iz dviju drzava?</p> <p>Takodjer da li je u tematskom prioritetu 4 dopustena infrastrukturna aktivnost nova gradnja ili samo obnova kulturne bastine i da li ta bastina mora biti registrirana u Registru kulturnih dobara MK HR.</p>
	A	<p>Eligibility of applicants and costs are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>As indicated in the GfA, section 2.3.1. (Eligibility of Applicants), the partnership consists of at least two (2) partners from Participating Countries out of which one partner has to be from Member State (Croatia). For partnership composition also please see section 2.3.1. of GfA.</p> <p>Regarding the eligibility of expenditures related to infrastructure and works, please refer to the section 4.5.6. (Infrastructure and works expenditure) of Programme rules on eligibility of expenditures, which is published on the Programme website.</p>
27	Q	<p>Vezano na prethodni mail koji sam Vam uputila vezano uz Aktivnost "Unaprjeđenje sustava za upravljanje vodama i otpadom", financiranje uvođenja vodoopskrbnog sustava u područja u kojima trenutno nema vode, zanima me da li je prihvatljiva aktivnost, a samim time i prihvatljiv trošak, izrada potrebne projektne dokumentacije?</p>
	A	<p>Eligibility of activities and costs are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility</p>

		<p>criteria. Further information concerning your question can be found in the section 2.3.2. of GfA (Eligibility of Activities) and 2.3.3. (Eligibility of Expenditures).</p> <p>For further information on the eligibility of expenditures, please read carefully Programme rules on eligibility of expenditures, which are published on Programme website.</p> <p>Please note that in line with section 1.1.1. (Objectives and priorities) of GfA, under the terms of this Call for Proposals an application must refer only to one of the above-mentioned priority axes and one Programme specific objective, even in case of a project where some activities might also fall under the other priority axis.</p>
28	Q	We would like just to clarify whether as higher education and research institution be eligible like partner for Interreg-IPA CBC programme?
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants).</p>
29	Q	<p>Molimo Vas dodatne informacije vezane uz potrebnu dokumentaciju, definiranje proračuna te bodovne kriterije.</p> <p>1. Da li je za prijavu određenih radova na objektu potrebno da vlasništvo bude 1/1? Da li je prihvatljivo da se označi čestica koja je u vlasništvu prijavitelja/partnera na kojoj se odvijaju planirani radovi?</p> <p>2. Da li je definiran postotak/udio raspodjele planiranih troškova projekta u proračunu između partnera? To jest, da li svi partneri moraju imati podjednaku raspodjelu planiranih troškova ili neki od partnera mogu imati veći proračun?</p> <p>3. Da li se više boduju tijekom evaluacije projekti u kojima sudjeluju sve tri zemlje: Hrvatska, Bosna I Hercegovina te Crna Gora?</p>
	A	<p>Eligibility of applicants (partners), activities and costs are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>3. Further information concerning your question, however, depending on project proposal to be developed with your partners, can be found in section 4.2. (Contracting) of Guidelines for Applicants.</p> <p>4. Further information concerning questions 2. and 3. can be found in section 4. (Assessment and selection of applicants) of GfA.</p>
30	Q	<p>Možete li nam pojasniti je li moguće obnavljati elemente kulturne baštine koji se nalaze na privatnom zemljištu, ali pod uvjetom da se po obnovi osigura pristupačnost lokalnom stanovništvu i turistima bez naknade?</p> <p>Ukoliko je to moguće na koji način se osigurava pristupačnost? Izjavom vlasnika? Ugovorom?</p>
	A	<p>Eligibility of applicants and activities are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility</p>

		<p>criteria.</p> <p>Further information regarding your questions, however, depending on project proposal to be developed with your partners, can be found in the following sections:</p> <ul style="list-style-type: none"> • GfA, section 2.3.1. Eligibility of Applicants (Lead Partner and Project Partners), • GfA, section 2.3.2. Eligibility of Activities with special attention to „Activities outside Programme area“ and related limitations, • Programme rules on eligibility of expenditures, section 4.5.6.1. General principles.
31	Q	<p>Na koji nacin su definisana profitna I neprofitna preduzece, iz perspective ucesca u projektu?</p> <p>Npr. Da li se javno preduzece, organizovano ako A.D. koje je 25% u privatnom vlasnistvu, u startu posmatra kao neprihvatljiv partner?</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants).</p> <p>Please bear in mind that requested supporting documents such as statutes and registration acts will be assessed to verify eligibility of applicants.</p>
32	Q	<p>Could you provide information regarding the possibility of future calls for proposals under the scope of Interreg CBC or a similar cross-border programme which will involve Croatia-Bosnia and Herzegovina-Montenegro.</p> <p>Are such calls for proposals planned in the future, since Interreg CBC is closing soon.</p>
	A	<p>Indicative timetable for the launch of the 2nd CfP within this Programme is 2018.</p>
33	Q	<p>Planiramo da se prijavimo na tender kao manji partner koji neće povući mnogo sredstava. S obzirom na to da na naša uloga neće biti velika, ali je neophodna sve vrijeme trajanja projekta, zanima me da li jedna ili dvije osobe mogu biti angažovane potpisivanjem ugovora o djelu? (Npr. ako je osoba potrebna 5 dana mjesečno ili sve vrijeme trajanja projekta)</p> <p>Drugo pitanje odnosi se na državnu potporu. Mi smo dobijali novac od Evropske komisije, UN organizacija, donatora iz zemalja članica Evropske unije, itd., pa me zanima da li ta sredstva spadaju pod državnu potporu?</p>
	A	<p>1. Concerning your question please consult Programme rules on eligibility of expenditures (section 4.5.1. Staff costs) available on Programme website where methods for engagement of project team are described.</p> <p>2. Further information concerning your second question related to State aid can be found in Programme rules on eligibility of expenditures (section 6.2. State Aid and de-minimis) and in State Aid self-assessment questionnaire (part of Application Package for 1st CfP) available on Programme website.</p>
34	Q	<p>Is the registration in PADOR data base obligatory for this call of proposals?</p>
	A	<p>Registration of the applicants in PADOR database is not relevant for Calls for Proposals under Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020.</p>
35	Q	<p>Please let us know:</p> <p>1. Is educational and research institution registered in Sarajevo (which is not listed under the Program Area) eligible to take a lead in the Interreg – IPA CBC-CRO-</p>

		<p>BiH-MNE project in which all project activities will be conducted within the program area?</p> <p>2. If situation above is appropriate, are there some restrictions in regard to the budget of the Lead partner as explained above (knowing that all activities will be conducted within the Program area)?</p> <p>Thank you very much.</p>
	A	<p>1. Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. However, according to GfA, section 2.3.1. (Eligibility of Applicants) the Lead partner must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area.</p> <p>2. All applicants/partners must fulfil the minimum criteria described in the GfA, section 2.3.3. (Eligibility of Expenditures). As regards to staff costs, this CfP limits the expenditure category 1. Staff costs to maximum 30% of the total eligible cost of the project.</p>
36	Q	<p>Regarding the eligibility of public utility companies, more precisely public electrical companies, such as HEP or EPHZHB as potential partners within Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020 it is not quite clear if they are really eligible. Namely, in Guidelines for Applicants under 2.3.1. Eligibility of Applicants (Lead Partner and Project Partners) it is stated that eligible partner need to be "non-profit-making legal person/entity established by public or private law for the purposes of public interest or specific purpose of meeting needs of general interest". However on the same page under Indicative list of potential applicants public electrical companies are listed as eligible partners. As public electrical companies in the countries within the programme scope are not non-profit entities and yet for the axis 2 of the programme (in particular programme goal 2.2 To promote utilization of renewable energy resources and energy efficiency) these companies represent crucial partners could You please give me a definite answer if they are eligible partner within this programme.</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants).</p> <p>Please bear in mind that requested supporting documents such as statutes and registration acts (for each partner organization) will be assessed to verify eligibility of applicants.</p>
37	Q	<p>We have question connected with additional documentation mentioned within GFA 4.2.</p> <p>GFA 4.2.</p> <p>For all the projects which activities involves the infrastructure the following documents will be required in addition, prior to Subsidy contract signature (contracting phase):</p> <ul style="list-style-type: none"> • Positive Decision on Environmental Impact Assessment OR a Statement from the relevant public authority that the EIA is not needed for the specific activities; • Proof of ownership or long term lease (10 years) of the land /assets (if applicable); Page 46 of 51 • Preliminary works design OR detailed works design including indicative bill of quantities in EUR; • All necessary legal authorizations (e.g. location and construction permits, etc.). <p>The additional supporting documents requested must be uploaded via</p>

		eMS in the form of scanned originals (PDF format) showing legible stamps, signatures and dates of the said originals. Do we have to upload all mentioned documents till deadline 10 June?
	A	As indicated in the GfA, section 4.2. Contracting, for the projects which activities involves the infrastructure, additional documentation stated in the above mentioned section of GfA will be required only prior to Subsidy contract signature. Therefore such documentation is not required when submitting the Application Form.
38	Q	Regarding applications for Interreg IPA CBC (Croatia, BiH, Montenegro) project, one of the criteria for eligibility of applicants is this: -Lead Applicant has to be registered at least 12 months prior to the deadline for submission of application So, can you please explain , what does it mean registered- wherein?
	A	In order to be eligible for a grant, the applicant/partner must meet, among others (for further details, please refer to Section 2.3.1. of Guidelines for Applicants (Eligibility of Applicants), the following criteria: 1. be established in respecting Participating Country (Croatia, Bosnia and Herzegovina and/or Montenegro), 2. Lead Applicant has to <u>be registered</u> at least 12 months prior to the deadline for submission of applications (date of registration will be validated on the basis of registration acts provided within Application Form).
39	Q	In the Guidelines for applicants is stated Zagreb County as eligible area – is the City of Zagreb considered the eligible area as well or not? In FAQs available on your web site similar questions were made but no answer was given. Thank you in advance for your answer.
	A	Eligibility of applicants and activities is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information concerning your question can be found in the sections 1.1.3. (Programme area), 2.3.1. of GfA (Eligibility of Applicants) and 2.3.2 (Eligibility of Activities). However, according to GfA, section 2.3.2. The Programme may finance activities, performed outside the Programme area up to the limit of 20% of the support from the Union at Programme level, ensuring that they are for the benefit of the programme area and the conditions of the Article 44(2) of Commission Implementing regulation (EU) No 447/2014 of 2 May 2014 are satisfied. Also, according to GfA, section 2.3.1. (Eligibility of Applicants) the project partners must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area.
40	Q	I saw that Lead Applicant has to be registered 12 months before deadline in base. Can You please inform me on which base it is referred?
	A	In order to be eligible for a grant, the applicant/partner must meet, among others (for further details, please refer to Section 2.3.1. of Guidelines for Applicants (Eligibility of Applicants)), the following criteria:

		<p>1. be established in respecting Participating Country (Croatia, Bosnia and Herzegovina and/or Montenegro),</p> <p>2. Lead Applicant has to be <u>registered at least 12 months</u> (legally /formally) prior to the deadline for submission of applications (date of registration will be validated on the basis of registration acts provided within Application Form).</p>
41	Q	<p>I am a consultant and I am supporting a consortium to prepare a project to be submitted on the incoming call. I have a question for you: The Partnership pre agreement should be signed and stamped by each partner separately or all partners have to sign and stamp the same declaration?</p>
	A	<p>The lead partners and project partners should all sign the same version of the Partnership pre-agreement and upload it as scanned document (signed by the legal representative of the Lead Partner/Project Partners organisations) in the online submission system – electronic Monitoring System (eMS). Original version of the document uploaded in the eMS must be provided to the Managing Authority upon request and prior to the contracting.</p>
42	Q	<p>Vežano za otvoreni za prvi Poziv na dostavu projektnih prijedloga – Interreg IPA program prekogranične suradnje Hrvatska – Bosna i Hercegovina – Crna Gora 2014. – 2020, molio bih Vas vaš odgovor ili smjernicu na mjesto gdje ga mogu naći, vežano za pravila o broju mogućih prijavitelja iz jedne institucije.</p> <p>Pitanje je: postoji li limit za broj prijava sa jedne institucije?</p> <p>Naime, Sveučilište u Zadru je integrirano sveučilište koje se sastoji od ustrojbenih jedinica – odjela (ukupno 25). (npr. Sveučilište u Zagrebu ima fakultete , a mi odjele). Odjeli nisu pravni subjekti već nastupaju integrirano pod kapom Sveučilišta,</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Please bear in mind that requested supporting documents such as statutes and registration acts (for each partner organization) will be assessed to verify eligibility of applicants.</p> <p>However, under the 1st Call for Proposals an institution/partners' organization may be:</p> <ul style="list-style-type: none"> • selected for funding in not more than 2 (two) Applications (Operations) as a Lead Partner (within different Priority axes); • Applicant applying as a Lead Partner (LP) may be Project Partner (PP) in any other Application at the same time; • Project Partner may take part and be selected for funding in more than one Application (Operation) under this Call for Proposals. <p>Further information regarding your questions, however, depending on project proposal to be developed with your partners, can be found in the GfA, section 2.3.1. Eligibility of Applicants (Lead Partner and Project Partners).</p>
43	Q	<p>Da li Univerziteti ili fakulteti , ciji su osnivaci privatna lica imaju pravo da ucestvuju u projektu?</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p>

		<p>Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants).</p> <p>Please bear in mind that requested supporting documents such as statutes and registration acts will be assessed to verify eligibility of applicants.</p>
44	Q	<p>Zanima me postoji li u sklopu raspisanog projekta, mogućnost apliciranja s projektom na temu "REKONSTRUKCIJA PRAVOSUDNE INFRASTRUKTURE U ŽUPANIJI ZAPADNO HERCEGOVAČKOJ", te ima li prijavljenih partnera na slične teme.</p>
	A	<p>Eligibility of applicants and activities is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information concerning your question can be found in the sections 1.1.3. (Programme area), 2.3.1. of GfA (Eligibility of Applicants) and 2.3.2 (Eligibility od Activities).</p>
45	Q	<p>I am writing with the question about the eligibility of Partners. I have read the document "Questions and answers" and found commonly used answer: Also, according to GfA, section 2.3.1. (Eligibility of Applicants) the project partners must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area.</p> <p>My question is next: Since we can have partners at the Project outside programming area, established in CRO, BA or Montenegro, why we do not have an option in EMS NUTS3 for that specific partner (when registering partners)? For example, there is no NUTS3 for Varaždin, where my potential partner is established.</p>
	A	<p>There is an option in the eMS to choose a Nuts3 region outside of the Programme area for a project partner from Croatia. In the Partner section of the eMS, in the sub-section Project list, by clicking the button View under concerning partner, when filling in Address of the relevant project partner, You have to choose an option "From All Regions". Then you can select appropriate Nuts2 region, and consequently, appropriate Nuts3 region outside of the Programme area. Please note, that such adjustment within eMS will also be implemented for BiH and Montenegro.</p>
46	Q	<p>Na stranicama 18. i 19. Uputa za prijavitelje, navodi se indikativni popis potencijalnih prijavitelja. Molim vas možete li pojasniti da li određeno Ministarstvo Republike Srpske odnosno Ministrstvo Federacije BiH može biti potencijalni prijavitelj na ovom pozivu, tj. da li ulazi u listu potencijalnih prijavitelja koju ste naveli?</p>
	A	<p>Eligibility of applicants and activities is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information concerning your question can be found in the Cooperation Programme, section 5.3.i (Eligibility of partners – geographical eligibility) and section 2.3.1. of GfA (Eligibility of Applicants).</p> <p>Moreover, the list of potential applicants under each Priority axis in the GfA is indicative.</p>
47	Q	<p>Is statut and registration of NGO must be on English?</p> <p>Is public institution of health insurance as main and only institution for insurance of heath established by Governement could be a partner?</p>

		<p>Could trainers which will provide education for our doctors in our workshops in project be communication expense or will be in budget as staff?</p> <p>Are we need auditor for project and could we put it in expense for your approved financing as well as evaluator of project activities ?</p> <p>Our public institution will be a partner only for promoting our goals and to give organizational back up in our project , they will not give any money only will give organizational support. How to fill project partner statement I 2b) Sources of contribution</p> <p>Amount of contribution because there is no money involved?</p>
	A	<ol style="list-style-type: none"> 1. According to the GfA, section 3.2. supporting documents such as statutes and/or registration acts should be in the language of the participating countries (Croatian, official languages of Bosnia and Herzegovina, Montenegrin) or English. 2. Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information concerning your question can be found in the section 2.3.1. of GfA (Eligibility of Applicants). Please bear in mind that requested supporting documents such as statutes and registration acts will be assessed to verify eligibility of applicants. 3. More information concerning your question can be found in Programme rules on eligibility of expenditures (section 4.5.1. Staff costs and 4.5.4. External expertise and services costs) available on Programme website and depending on project proposal to be developed with your partners. 4. According to the GfA, section 2.3.3. Eligibility of Expenditures, costs of audits and evaluations at project level are considered as ineligible cost. 5. Please note that eMS allows partners to apply without planned costs within Partner Budget in the project proposal as a part of Overall Budget. In that case Partner's co-financing stated in Project Partner statement will be 0. However, Overall Budget of the Project and Partners' involvement and contribution is subject of the Assessment and selection process described in Guidelines for Applicants (section 4.).
48	Q	Zanima nas trebamo li prevesti Statut naše Agencije na engleski jezik u kontekstu prijave na prvi poziv IPA Interreg CBC Croatia – Bosnia and Herzegovina – Montenegro?
	A	According to the GfA, section 3.2. supporting documents such as statutes and/or registration acts should be in the language of the participating countries (Croatian, official languages of Bosnia and Herzegovina, Montenegrin) or English.
49	Q	<p>Is it possible for an NGO to apply as Lead partner for this Call, if the NGO is registered outside of the areas that should be covered in the project, more precisely, NGO is registered in Sarajevo, BiH.</p> <p>I emphasize that the principles and interests of this NGO includes the entire country and region and is registered before the 2 and a half years as the call requires.</p>
	A	<p>Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. However, according to GfA, section 2.3.1. (Eligibility of Applicants) the Lead partner must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area.</p> <p>Furthermore, Lead Applicant has to be registered at least 12 months prior to the</p>

		deadline for submission of applications (GfA, section 2.3.1.).
50	Q	<p>U sklopu Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020 molim Vas za odgovore na sljedeća pitanja:</p> <ol style="list-style-type: none"> 1. Jeli prihvatljiv trošak izrada projektne dokumentacije? 2. Jeli prihvatljivo u sklopu jedne prioritetne osi kombinirati više segmenata turizma, odnosno u sklopu “Contributing to the development of tourism and preserving cultural and natural heritage” bazirati projekt na kulturnoj i prirodnoj baštini. <p>LEAD partner bio provodio aktivnosti vezane uz prirodnu baštinu a drugi partner aktivnosti vezane uz kulturnu baštinu. U sklopu zajedničkih aktivnosti provodila bi se razmjena iskustava između partnera temeljena na održivom razvoju turizma.</p>
	A	<p>Eligibility of activities and costs are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information concerning your question can be found in the section 2.3.2. of GfA (Eligibility of Activities) and 2.3.3. (Eligibility of Expenditures).</p> <ol style="list-style-type: none"> 1. Expenditure related to project documentation concerning works and infrastructure may be eligible, however please bear in mind that for all the projects which activities involves the infrastructure the such documentation will be required, prior to Subsidy contract signature (contracting phase). It means that development of project documentation and execution of infrastructure cannot be planned within the same Project proposal. Please see GfA, section 4.2. Contracting. 2. Please note that in line with section 1.1.1. (Objectives and priorities) of GfA, under the terms of this Call for Proposals an application must refer only to <u>one of the priority axes</u> and <u>one Programme specific objective</u>, even in case of a project where some activities might also fall under the other priority axis.

B. Budget

1	Q	<p>Vezano za 1. Poziv za prijedlog projekta Programa Interreg - IPA CBC CRO-BIH-ME, ljubazno bi Vas molili ukoliko biste nam mogli odgovoriti na pitanje kako je zamišljena isplata sredstava odobrenim projektima?</p> <p>U Uputama za prijavitelje na str. 12 piše: „Based on the subsidy contract concluded between the Lead Beneficiary and the MA, the Lead Beneficiary (from Croatia, Bosnia and Herzegovina or Montenegro) is entitled to receive an advance payment, on behalf of the partnership, in an amount of maximum 10% from the total cost of the Operation.“.</p> <p>Ako dobro shvaćamo, to znači da će se 10% odobrenih sredstava isplatiti prije početka projekta, ali ne možemo pronaći u Uputama kako je predviđena isplata ostalih sredstava?</p>
	A	<p>The payment of pre-financing in the amount of 10% of total cost of the project will be made to the Lead Beneficiary following the signature of Subsidy Contract.</p> <p>Reimbursement of funds during the implementation of the project to the Lead Beneficiary (LB)/Project partner (PP) is done following the approval of costs reported</p>

		by the LB/PP in a given reporting period. Detailed procedure is described in Article 6 of Model Subsidy Contract.
2	Q	Obzirom da su Pozivu za Interreg IPA CBC stoji da je max. iznos sufinanciranja 85% zanima nas je li moguće prikazati troškove sufinanciranja kroz postojeće prihode koji se pokrivaju troškovi hladnog pogona (prihodi od članarina, prihodi kroz provedbu drugih EU projekata).
	A	Project partner's own (national) contribution can derive from different sources (local, regional, state budget, etc.), in line with section 1.3. of GfA. Please bear in mind that each cost is broken down according to the project co-financing rate specified in the Subsidy Contract.
3	Q	Ne znam jesu li pravila ista, međutim upit je bio za program suradnje s Bosnom i Hercegovinom, ne Srbijom, a u dokumentu „Programme rules on eligibility of expenditures“ koji se nalazi na stranicama programa nisam našao iznose tj. maksimalno dopuštene/prihvatljive visine izdataka za putne troškove što će nam trebati za budžetiranje, već samo uvjete prihvatljivosti troškova i njihovu razradu. Ima li negdje definiranih iznosa (npr. 0,25 eurocenti / km, 150 EUR / dan i sl.) koji se mogu koristiti za planiranje budžeta?
	A	Programme rules on eligibility of expenditures are available on Programme website on the following link: http://www.interreg-hr-ba-me2014-2020.eu/useful-documents/programme-documents/ The Programme does not set the limit for planning travel and accommodation costs; however, each planned cost has to comply with general principles for eligibility of expenditures, and other relevant rules given in the Programme rules on eligibility of expenditures. For planning the travel by car, please read carefully section 4.5.3.3. (Audit trail) and Annex 2 of Programme rules on eligibility of expenditures.
4	Q	Prisustovao sam juče vašem izlaganju programa Interreg-hr-ba-me-2014-2020. Jutros sam prošao kroz vodič za pisanje projektnog prijedloga i ostalo mi je nejasno na koji način se vrši refundiranje troškova na projektu koji je odobren grant? Naime, u vodiču stoji da će sa nosiocem projekta biti potpisan ugovor i da će nosiocu biti na raspolaganju 10% od vrijednosti projekta (http://www.interreg-hr-ba-me2014-2020.eu/wp-content/uploads/2016/03/1GfA%20HR-BA-ME%2024%202%202016.pdf). Dakle, interesuje me način i vremenski termini refundiranja projekta. Jer ostaje nejasno na koji način organizacija može provesti cio projekat, vrijednosti 500 000 eura sa odobrenih samo 10% unaprijed finansiranja sa projekta. Da li postoje neke kvartalne tranše na kojima se vrši refundiranje ili se refundiranje obavlja po završetku cjelokupnog projekta?
	A	The payment of pre-financing in the amount of 10% of total cost of the project will be made to the Lead Beneficiary following the signature of Subsidy Contract. Reimbursement of funds during the implementation of the project to the Lead Beneficiary (LB)/Project partner (PP) is done following the approval of costs reported by the LB/PP in a given reporting period (3 months or 6 months reporting period). Detailed procedure is described in Article 6 of Model Subsidy Contract.
5	Q	Da li će infrastrukturni radovi morati biti samo small-scale investment ili možemo uključiti i radove veće vrijednosti?

	A	There is no specific limitation related to expenditure category “Infrastructure and works” within 1 st Call for Proposals. However, please bear in mind limitations for grant sizes under each priority axis as described in GfA section 1.3., as well as specific conditions related to supporting documentation which is required for projects which include activities related to infrastructure (section 4.2. of GfA).
6	Q	Kako će funkcionirati budžetiranje? Da li će se moći praviti zajednički budžeti za partnere iz istog područja ili će svaki partner imati svoj budžet?
	A	There is only one project and only one Subsidy Contract which includes single project budget presenting all expenditure categories. The budget within eMS Application Form is divided according to different elements (per partner, per work package and per reporting period). That means that each project partner has its part of the budget presented “per work package” and “per reporting period”. For detailed technical information about budgeting techniques please consult: Programme rules on eligibility of expenditures and Application Manual: instructions how to fill in Application Form (including budget) available on Programme website: http://www.interreg-hr-ba-me2014-2020.eu/calls-for-proposals/1st-call-for-proposals/
7	Q	Tražim podatke oko programa vezano uz način financiranja. Dakle, da li je grant plaćen unaprijed ili 'na račun'? Molim vas javite nam što prije jer će odgovor utjecati na strukturu partnerstva.
	A	The payment of pre-financing in the amount of 10% of total cost of the project will be made to the Lead Beneficiary following the signature of Subsidy Contract. Reimbursement of funds during the implementation of the project to the Lead Beneficiary (LB)/Project partner (PP) is done following the approval of costs reported by the LB/PP in a given reporting period (3 months or 6 months reporting period). Detailed procedure is described in Article 6 of Model Subsidy Contract.
8	Q	U vidu pripreme projekta i definiranja projektnog tima zanima nas da li su prihvatljivi troškovi plaće i putovanja djelatnika javne ustanove čiji je osnivač županija koja je partner na projektu? Sudjelovanje djelatnika javne ustanove je ključno jer je predmet projekta ulaganje u područje kojem upravlja javna ustanova.
	A	Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. As further information concerning your question please note that staff costs and travel and accommodation costs are described in Programme rules on eligibility of expenditures (section 4.5.1. Staff costs and 4.5.3. Travel and accommodation costs) available on Programme website.
9	Q	1. Are investment (needed for implementation of cross border project activities) allowed in the space which is rented? If yes, is there are some additional request for eligibility of these expenditure (e.g. minimum duration of rent contract ore similar)? 2. Do costs for renting of the space (related to investment needed for cross border project activities) fall under eligible one, as in the Programme rules on eligibility of expenditures these cost are not listed under non eligible - on the other hand, office rent for project management and equipment rent costs are eligible.
	A	1. Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information regarding your questions can be found in section 4.2.

		<p>(Contracting) of Guidelines for Applicants.</p> <p>2. Further information regarding your question can be found in section 4.5.4 (External expertise and services costs) of Programme rules on eligibility of expenditures.</p>
10	Q	<p>In reference to the 1st Call for Proposals within Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020, please confirm if an eligible cost is the preparation of the proposal documentattion from professional consultants, an activity that takes place before the submission of the proposal. In this case, a professional company would prepare the proposal on behalf of a non-profit organization – the lead partner/applicant. Could the lead partner/applicant include this cost in the proposal budget?</p> <p>If the answer is positive, please indicate the amount which will be allowed for this cost.</p>
	A	<p>Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information concerning your question can be found in section 4.3. (Implementation period) of Programme rules on eligibility of expenditures.</p>
11	Q	<p>The Metkovic Municipality will potentially apply with project within the INTERREG-HR-BA-ME 2014-2020, with the lead partner in Bosnia and Herzegovina.</p> <p>Would you be so kind to answer the following questions:</p> <ol style="list-style-type: none"> 1. Is acceptable the cost of building of a new sports facility (within the scope of development of sports tourism)? 2. Is there a limit or acceptable percentage in budget within the category: Infrastructure and Works expenditure and Equipment expenditure? 3. Is it possible to hire an external expert for the purpose of implementation of project activities?
	A	<ol style="list-style-type: none"> 1. Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. 2. There is no specific limitation related to expenditure category “Infrastructure and works” and “Equipment” within 1st Call for Proposals. However, please bear in mind limitations for grant sizes under each priority axis described in GfA section 1.3. Further information regarding your question can be found in section 4.5.5 (Equipment expenditure) and section 4.5.6 (Infrastructure and works expenditure) of Programme rules on eligibility of expenditures. 3. Further information regarding your question can be found in section 4.5.4 (External expertise and services costs) of Programme rules on eligibility of expenditures.
12	Q	<p>Dear Madam/Sir,</p> <p>On behalf of the Association of Employers of Municipality of Kakanj, we turn to</p>

		<p>you with asking for information relating to the following:</p> <p>"The EU will finance max. 85% of the total eligible expenditures and the beneficiaries from the participating countries shall provide min. 15% co-financing."</p> <p>According to Guidelines for Applicants - Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020 -</p> <p>Question: Is it possible in this program, the participation of 15% represent as a share through the salary or applicants must provide the money funds min. 15% co-financing.</p>
	A	<p>According to the GfA, section 2.3.3., each cost is broken down according to the project co-financing rate specified in the Subsidy Contract.</p> <p>As further information concerning your question please note that staff costs are described in Programme rules on eligibility of expenditures (section 4.5.1. Staff costs) available on Programme website.</p>
13	Q	<p>Zanima me je li u izradi projektnog prijedloga moramo uzeti u obzir isključivo prihode koje će generirati organizacije iz partnerstva projekta ili također moramo uzeti u obzir bilo koji subjekt koji nije vezan za partnerstvo projekta? Npr. biciklistički klub koji nije u partnerstvu projekta generira prihode od najma bicikala za vožnju (koje su im dodijeljeni kroz projekt) na biciklističkoj stazi (koji je također uspostavljen kroz provedbu projekta)...</p> <p>Ukoliko su ovakvi prihodi od strane organizacije ne-partnera neprihvatljivi, je li to znači da u periodu do 2026. godine (kako se navodi u dijelu 1.7.) se moraju prijavljivati svi ovakvi prihodi prema Upravljačkom tijelu? Hoće li ovakvi prihodi imati ikakvog utjecaja na iznos već povučenih sredstava s obzirom do 2026. će projekt već odavno biti završen? Naravno govorimo pod pretpostavkom da će biti odobren projektna prijava i da cijeli projekt ima budžet preko € 1.000.000,00.</p> <p>Unaprijed hvala, iščekujem Vaš odgovor.</p>
	A	<p>Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information regarding your questions, however, depending on project proposal to be developed with your partners, can be found in the following documents:</p> <ul style="list-style-type: none"> • Programme rules on eligibility of expenditures, section 5.5. Revenues. <p>As a general instruction, please note that during application stage, the relevant net revenue to be considered by the applicants is the amount envisaged to be generated as net revenue during implementation of the Operation and it should be inserted within Application Form, whereas more detailed instruction concerning net revenues envisaged to be generated after the implementation of Operation (for Operations above EUR 1.000.000.) will be given in Project Implementation Manual.</p>

14	Q	<p>Regarding 1st Call for Proposals City of Šibenik as potential Lead applicant is in need for some clarifications:</p> <p>1. Could you please provide clarification for the methodology of calculation of net revenues after project implementation more specific „method of calculation of the discounted net revenue of the operation taking into account the reference period appropriate to the sector in which the operation is implemented“?</p> <p>Does this method comply with Calculation of discounted net revenue of the operation. („funding gap methodology“) according to Article 61 (Operations generating net revenue after completion) of Regulation (EU) No 1303/2013 with reference on with Article 55 of the Council Regulation 1083/2006.</p> <p>Discounted net revenues = Discounted operational revenues – Discounted operational costs</p> <p>Funding gap rate = (Discounted investment costs – Discounted net revenues) / Discounted investment costs</p> <p>EU GRANT = Eligible costs x Funding gap rate x Co-financing rate</p> <p>2. If so, what reference period (implementation + operation) for calculation of discounted net revenues is taken into consideration:</p> <p>2.1. Period till three years after the Programme closure</p> <p>2.2. Period relevant for the sector – business infrastructure 10 - 15 years according to ANNEX I to Commission Delegated Regulation (EU) No 480/2014.</p>
	A	<p>Further information regarding your questions, however, depending on project proposal to be developed with your partners, can be found in the Programme rules on eligibility of expenditures, section 5.5. Revenues.</p>
15	Q	<p>During implementation session in Zadar we have been told that 85% of each eligible expenditure will be cofinanced. I am interested if it is possible that 85% of that working hours the employee (already employed in the institution) passes on the project implementation can be cofinanced in this way.</p>
	A	<p>According to the GfA, section 2.3.3., each cost is broken down according to the project co-financing rate specified in the Subsidy Contract.</p> <p>As further information concerning your question please note that staff costs are described in Programme rules on eligibility of expenditures (section 4.5.1. Staff costs) available on Programme website.</p>
16	Q	<p>I have also another question- if Partners receive only 10% of pre-financing, how do they pay off all the costs that have occurred during project implementation period ? Does it mean that they should finance all the expenditures (staff salary, consumables, activities) from their own bank account and afterwards (after 3-6 months report periods) they can receive the refunds?</p>
	A	<p>The payment of pre-financing in the amount of 10% of total cost of the project will be made to the Lead Beneficiary following the signature of Subsidy Contract.</p> <p>Reimbursement of funds during the implementation of the project to the Lead Beneficiary (LB)/Project partner (PP) is done following the approval of costs reported by the LB/PP in a given reporting period.</p> <p>For further information regarding your question please see Article 6 of Model Subsidy Contract.</p>
17	Q	<p>Dear Sir or Madame, under the call for proposals for Interreg CBC Cro-Bih-Mne we have a question regarding travel cost for target group which will participate at events and conferences. Are travel costs for participation of target group at events eligible costs, and if yes, under which budget category 3) travel and accommodation costs or 4)</p>

		external expertise and services costs?
	A	Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1 st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information regarding your questions, however, depending on project proposal to be developed with your partners, can be found in the Programme rules on eligibility of expenditures, section 4.5.4 (External expertise and services costs), available on Programme website.
18	Q	I have two questions concerning 1 st Call for Proposals within Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020: 1. is it eligible to co-finance the project (15%) through the gross salaries of participants in the project (employees of the partner institution), according to their %of working time? 2. is it possible to have co-financing (through salaries) > 15% as eligible cost?
	A	According to the GfA, section 2.3.3., each cost is broken down according to the project co-financing rate specified in the Subsidy Contract. As further information concerning your questions please note that staff costs are described in Programme rules on eligibility of expenditures (section 4.5.1. Staff costs) available on Programme website.
19	Q	Representing our association, I would like to ask if the eligible expenditure is purchase of equipment for protection and rescue on inland waterways (Sava River) where the Lead beneficiary will be competent authority from Croatia? The above mentioned equipment refers to the aluminum boat which has a major role in the floods due to the power, capacity and especially shallow drafts.
	A	Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1 st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. As further information concerning your question please note that expenditure of equipment is described in section 4.5.5 (Equipment expenditure) of Programme rules on eligibility of expenditures available on Programme website.
20	Q	Javna ustanova za upravljanje zaštićenim područjem nositelj je dokumentacije kojom se dozvoljava građenje na određenom području. Obzirom da zbog ograničenog broja partnera ista javna ustanova NE može biti partner na projektu, postavlja se pitanje mogu li se ti radovi građenja uvrstiti u projektne aktivnosti nositelja/partnera na projektu, odnosno biti prihvatljivi troškovi projekta. Javnoj ustanovi svakako je u interesu da se investicija ostvari radi općeg značaja za turizam i zaštitu prirode, te bi ista ustanova po završetku projekta nastavila održavanje i upotrebu izvedene infrastrukture, što dakako ide u korist održivosti projekta.
	A	Eligibility of activities and costs is subject of Assessment and selection process (1. Step) described in 1 st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information regarding your questions, however, depending on project proposal to be developed with your partners, can be found in the Programme rules on eligibility of expenditures, section 4.5.6 Infrastructure and works expenditure, available on Programme website. Please also pay attention to section 5.3. (Durability of operations) of Programme rules

		on eligibility of expenditures.
21	Q	<p>Javljam se s pitanjima u vezi 1. Poziva na dostavu projekata iz IPA CBC programa HR-BiH-CG 2014-2020.</p> <p>Molim vas pojašenjenja / odgovore na sljedeća pitanja:</p> <p>1. Projektni partneri u projektu planiraju razviti nove turističke proizvode, koji će za vrijeme projekta biti besplatno dostupni ciljnim skupinama. Je li dozvoljeno, nakon završetka projekta, nove razvijene proizvode prodavati na tržištu s ciljem omogućavanja održivosti projekta?</p> <p>2. Smije li nositelj projekta (LB) osigurati vlastito sufinanciranje od 15%, kroz ugovor o donaciji s tvrtkom iz privatnog sektora, te istaknuti njen logo u projektnim aktivnostima?</p>
	A	<p>1. Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. Further information regarding your questions, however, depending on project proposal to be developed with your partners, can be found in the Programme rules on eligibility of expenditures, section 5.5. Revenues, available on Programme website.</p> <p>As a general instruction, please note that during application stage, the relevant net revenue to be considered by the applicants is the amount envisaged to be generated as net revenue during implementation of the Operation and it should be inserted within Application Form, whereas more detailed instruction concerning net revenues envisaged to be generated after the implementation of Operation (for Operations above EUR 1.000.000.) will be given in Project Implementation Manual.</p> <p>2. Project partner's own (national) contribution can derive from different sources (local, regional, state budget, etc.), in line with section 1.3. of GfA. Please bear in mind that each cost is broken down according to the project co-financing rate specified in the Subsidy Contract. Rules on visibility, communication and information of the project are laid down in the Subsidy Contract and Partnership agreement and will be described in the Programme Visibility Guidelines which will be published on the Programme website.</p>
22	Q	<p>Imamo nekoliko pitanja vezano uz proračunske limite definirane u Guidelines for Applicants:</p> <p>1. U točki 2.3.3. Eligibility of Expenditures stoji: „Please note that a maximum ceiling of the sum of the expenditure category 1. Staff costs should not exceed 30 % of the total eligible cost at the Operation level. The verification of the limit will be subject of budget optimisation process before contract signature.“ Odnosi li se limit od 30% na proračun pojedinačnoga partnera ili cijele operacije, tj. je li moguće da pojedinačni partner u svojem proračunu ima 60% troškova osoblja pod pretpostavkom da jse na razini cijelog projekta/operacije ne prijeđe maksimum od 30% za troškove osoblja?</p> <p>2. Ako se postotak iz gornjeg pitanja obračunava za cijelu operaciju, molimo pojašnjenje o načinu izračuna postotka administrativnih troškova i troškova ureda. U pogledu administrativnih troškova, u PROGRAMME RULES ON ELIGIBILITY OF</p>

		<p>EXPENDITURE, u točki 4.5.2.2. navodi se: „Office and administrative expenditure can be reimbursed by the programme on the basis of flat rate of up to 15% of staff costs.“ Naše pitanje je odnosi li se taj način obračunavanja na ukupni trošak osoblja za svakog pojedinog partnera koji može nadoknaditi 15% uredskih i administrativnih troškova u odnosu na SVOJE troškove osoblja ili je opet važno da ukupno na cijelome projektu (operacijski) uredski i administrativni troškovi ne prelaze 15% od ukupnih troškova osoblja?</p> <p>3. Na koji način se u provedbi projekta prati da li je 15% sufinanciranja osigurano za svaku proračunsku stavku?</p>
	A	<p>1. Limit of 30% of the total eligible cost for the staff costs is calculated on the Operation/Project level (Operation means Project). As further information concerning your question please note that staff costs are described in Programme rules on eligibility of expenditures (section 4.5.1. Staff costs) available on Programme website.</p> <p>2. Office and administrative expenditure can be reimbursed by the programme on the basis of flat rate of up to 15% of staff costs on the Operation/Project level. Further information regarding your questions, however, depending on project proposal to be developed with your partners, can be found in the Programme rules on eligibility of expenditures, section 4.5.2. (Office and administrative expenditure), available on Programme website.</p> <p>3. Please note that the actual EU co-financing (max. 85%) and partner (own) co-financing (max. 15%) will be calculated on the basis of reported eligible expenditures only. The reimbursement of funds during the implementation of the project to the Lead Beneficiary (LB)/Project partner (PP) is done following the approval of costs reported by the LB/PP in a given reporting period (3 months or 6 months reporting period). For further information regarding your question please see Article 3 and 6 of Model Subsidy Contract.</p>
23	Q	<p>Can you please further elaborate the meaning of the following statement stated in the Programme Rules on Eligibility of Expenditure under section 4.5.1. Staff costs. “Staff costs of the employees of the institution involved in the operation are to be considered as cash contribution.”</p>
	A	<p>Staff costs of the employees of the institution involved in the project are to be considered as cash contribution and not in-kind contribution. According to the GfA, section 1.8. contributions in kind are not applicable for this Call for Proposals. Please bear in mind that each cost (including staff costs) is broken down according to the project co-financing rate specified in the Subsidy Contract.</p>
24	Q	<p>Prema GfA (str. 29) u projektu su prihvatljivi slijedeći troškovi Staff costs, Office and administrative expenditure, Travel and accommodation costs, External expertise and services costs, Equipment expenditure. Staff cost/Troškovi osoblja su prema GfA ograničeni na 30% vrijednosti projekta i jesu li oni vezani isključivo uz upravljanje i administriranje projektom? Zanima nas ako što ako dio aktivnosti/usluga (npr. neke obrazovne aktivnosti) može provesti jedan od partnera, a one nisu vezane isključivo uz upravljanje i administriranje projektom odnosno uz Staff cost, mora li u tom slučaju biti angažiran vanjski izvođač za provedbu tih aktivnosti ili ih partner sam može provoditi, ulaze li ti troškovi u tom slučaju u Staff cost ili mogu biti budžetirani na drugačiji način. Ulaze li ti troškovi onda u ograničenje od 30% vrijednosti projekta?</p>

		<p>Također, zanima nas po kojem principu će se provoditi postupci nabave u projektu. Spomenuli ste na radionicama da ćete objaviti priručnik koji će biti sličan PRAG-u i koji će biti primjenjiv za provedbu nabave u projektu. Zanima nas kad možemo očekivati priručnik budući da nam je vrlo važno saznati prije prijave projekta kako određene troškove budžetirati u projektu, npr. hoće li se postupci nabave za usluge koje se provode u 3 zemlje provoditi u svakoj zemlji pojedinačno ili će LP provoditi sve postupke nabave. Molim odgovor kako budžetirati postupke nabave.</p>
	A	<p>Please note that staff costs are described in Programme rules on eligibility of expenditures (section 4.5.1. Staff costs) available on Programme website. Furthermore, in the section 4.5.4. of that document (“External expertise and services costs”), sub-section 4.5.4.1. (“General principles”), it is stated that “The services reported under this expenditure category relate to the services which cannot be carried out within scope of regular tasks performed by the project partners themselves and are therefore outsourced to external service providers”. Staff costs may include activities related to project implementation besides general management activities.</p> <p>As regards public procurement procedures to be applied, please note that in line with the Article 45 of Commission Implementing Regulation (EU) No 447/2014 and Section 6.1. of Programme rules on eligibility of expenditures, for the award of service, supply and work contracts, by beneficiaries the procurement procedures shall follow the provisions of Chapter 3 of Title IV of Part Two of Regulation (EU, Euratom) No 966/2012 and of Chapter 3 of Title II of Part Two of Delegated Regulation (EU) No 1268/2012 which apply in the whole programme area, on the territory of Croatia as Member State, on the territory of Bosnia and Herzegovina and on the territory of Montenegro as IPA II beneficiary. The said documents can be downloaded on the following links: http://www.interreg-hr-ba-me2014-2020.eu/wp-content/uploads/2016/04/COM_DA_1268_2012_Rules_on_application_of_966.pdf http://www.interreg-hr-ba-me2014-2020.eu/wp-content/uploads/2016/04/Financial%20Regulation%20966_2012%20(1).pdf</p> <p>Please also note that the Programme rules describing detailed rules on public procurement procedures to be applied by all beneficiaries, including relevant templates will be available within Project Implementation Manual for all contracted projects at the beginning of the project implementation period.</p>
25	Q	<p>Molim Vas da pojasnite, što se događa s PDV-om u slučaju kada partner iz BiH organizira događanje u okviru projekta (te time ostvari i neke opravdane troškove) u RH i obrnuto. Da li u tom slučaju partner može povratiti iznos PDV-a?</p>
	A	<p>VAT cannot be recovered/exempt for costs incurred in another country. Further information regarding VAT can be found in the Programme rules on eligibility of expenditures, section 5.1. VAT, available on Programme website.</p>
26	Q	<p>Projekt u nekim elementima uključuje nabavu opreme koja je ista za nekoliko partnera u projektu. Može li svaki partner pojedinačno za sebe organizirati javnu nabavu za nabavu te opreme, ili se nabava iste opreme mora organizirati odjednom za sve partnere, npr. od strane lead partnera?</p>
	A	<p>In line with the Article 45 of Commission Implementing Regulation (EU) No 447/2014 and Section 6.1. of Programme rules on eligibility of expenditures, for the award of service, supply and work contracts, by beneficiaries the procurement procedures shall</p>

		<p>follow the provisions of Chapter 3 of Title IV of Part Two of Regulation (EU, Euratom) No 966/2012 and of Chapter 3 of Title II of Part Two of Delegated Regulation (EU) No 1268/2012 which apply in the whole programme area, on the territory of Croatia as Member State, on the territory of Bosnia and Herzegovina and on the territory of Montenegro as IPA II beneficiary. The said documents can be downloaded on the following links:</p> <p>http://www.interreg-hr-ba-me2014-2020.eu/wp-content/uploads/2016/04/COM_DA_1268_2012_Rules_on_application_of_966.pdf</p> <p>http://www.interreg-hr-ba-me2014-2020.eu/wp-content/uploads/2016/04/Financial%20Regulation%20966_2012%20(1).pdf.</p> <p>According to the GfA, section 2.3.3. (Eligibility of Applicants), shared costs are considered as ineligible costs. Each project partner has its part of the budget in the overall joint budget and it is responsible for carrying out public procurement procedures for its part of the budget.</p>
27	Q	<p>Molim Vas za sljedeće pojašnjenje.</p> <p>Cooperation Programme za Interreg stoji kao prihvatljiva aktivnost „small-scale tourism infrastructure (cycling routes, etc.“).</p> <p>Da li se označavanje biciklističkih staza, kao i uređenje odmorišta (jednostavne građevine, ugradnja klupa te vidikovaca na odmorištima) smatra opremom ili infrastrukturom?</p>
	A	<p>The details on the purchasing of equipment and expenditures related to infrastructure and works are described in the Programme rules on eligibility of expenditures (section 4.5.5. “Equipment expenditure” and section 4.5.6. “Infrastructure and works expenditure”) available on Programme website.</p> <p>Generally, every activity that requires building permits and other works related documentation is considered as infrastructure. However, depends on the design of the project proposal to be developed with your partners in which Workpackage abovementioned activities will be included.</p>
28	Q	<p>Prema priručniku za izradu budžeta stoji da sve troškove putovanja (Travel costs) navodimo u Radni paket Management?</p> <p>Jedan dio putovanja u našem projektu biti će vezan i za promociju projekta, ali i implementaciju stoga nismo sigurni da će ako navedemo trošak putovanja koji se odnosi na aktivnost implementacije i promocije biti vezan za management?</p> <p>Ako mi možete potvrditi?</p>
	A	<p>The details on the travel and accommodation costs are described in the Programme rules on eligibility of expenditures (section 4.5.3. “Travel and accommodation costs”) available on Programme website. In that section, it is among other stated that “Travel and accommodation costs refer to the expenditure on travel and accommodation of the staff of the beneficiary organization for missions <u>necessary for the implementation of the operation</u>.”</p> <p>However, it depends on the design of the project proposal to be developed with your partners in which Workpackage planned costs will be included (WP Management or WP Implementation). There is not one and unique approach for organizing activities</p>

		and related costs within workpackages.
29	Q	Is a cost of maintenance/servicing of the equipment used for the purpose of the project eligible cost?
	A	<p>Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information regarding your questions, however, depending on project proposal to be developed with your partners, can be found in the Programme rules on eligibility of expenditures, section 4.5.4. External expertise and services costs, available on Programme website. Please bear in mind as a general rule all costs must be necessary for the implementation of the project activities.</p>
30	Q	<p>1. Ako program ima za cilj i jačanje određenih institucija koje su ujedno i ciljna grupa i neko ko podržava recimo biznise, da li te institucije ako nisu partneri na projektu mogu biti korisnici opreme koja je planirana za nabavku radi njihovog jačanja i podrške odnosno da li ta oprema mora da ostane u vlasništvu partnerske organizacije a da se samo ustupi na korišćenje ciljanoj instituciji, ili, može se odraditi prenos vlasništva opreme ako je to navedeno kao namjera u projektnom prijedlogu? Naravno ta institucija bi bila iz javnog odnosno neprofitnog sektora (naučni institut, opštinski centar za podršku biznisa, udruženje koje ima za cilj jačane biznisa i sl.)</p> <p>2. Ako partner želi da uradi infrastrukturu/investiciju u cilju poboljšanja recimo turističke ponude a objekat, recimo parking, koji se želi izgraditi ili renovirati nije u njegovom vlasništvu nego je to javna svojina (opština, županija, država) da li je dozvoljeno programskim pravilima ulaziti u takav poduhvat i ako jeste pod kojim uslovima? Naravno da će se definisati ko će od javnih službi gazdovati objektom i brinuti se sa aspekta održavanja.</p>
	A	<p>1. Ownership of equipment, to be retained by the project partner and/or relevant target group/stakeholders which will be in charge of the purchased equipment after project closure should be duly described and justified within relevant Workpackage.</p> <p>Audit trail of each step of the ownership (including transfer of ownership) has to be assured covering both implementation period and amortization period even if it's transferred/granted to target groups/stakeholders. Process has to be implemented in line with applicable national rules, i.e. procedure related to the ownership and transfer of ownership of the equipment must be clearly traced during project implementation phase and amortization period (evidenced also in accounting records of involved partners/target groups as fixed assets or in inventory register).</p> <p>2. Ownership of investment, to be retained by the project partner and/or relevant target group/stakeholders after project closure should be duly described and justified within Workpackage Investment (application phase).</p> <p>Furthermore, procedure related to the ownership of investment must be clearly traced and supported by relevant statements/contract/decisions during project implementation phase (traceable also in accounting records of involved</p>

		<p>partners/target groups/stakeholders, etc.).</p> <p>Please bear in mind that the legal documents specifying any legal right under the real-estate law concerning the land and/or buildings (<u>publically owned</u>) where the works will be carried out will be required prior to signing the Subsidy Contract (please see section 4.5.6. of Programme rules on eligibility of expenditures).</p> <p>However, the LB/PP in charge of investment in project will be obliged to sign and submit the Durability statement (including ownership and maintenance) in order to confirm that the conditions specified in Article 71(1) of EU Regulation 1303/2013 will be respected (implementation phase).</p> <p>Further details for implementation phase will be given in Project Implementation Manual for all contracted projects at the beginning of the project implementation period.</p>
31	Q	<p>Obzirom da nam nije došao odgovor (postavljen od strane Kliških uskoka), ponovno postavljamo pitanje kako da stavimo kupovinu konja pod operative troškove pošto su nam konji dio tematske „opreme“ i neophodni su za provedbu projekta.</p>
	A	<p>Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Further information regarding your questions, however, depending on project proposal to be developed with your partners, can be found in the Programme rules on eligibility of expenditures, section 4.5.5. Equipment expenditure, available on Programme website. As reply to your question, please note that “purchase of horse” should be planned under Expenditure category Equipment.</p>
32	Q	<p>Molimo vas za nekoliko pojašnjenja vezano za prihvatljive troškove odnosno za prihvatljivost partnera;</p> <ol style="list-style-type: none"> 1. Da li je PDV prihvatljiv trošak za Hrvatske gradove/općine? U slučaju da je, da li u proračunu stavljamo iznose sa PDV-om? 2. Koja se Javna nabava primjenjuje, PRAG pravila ili nacionalno zakonodavstvo? 3. Da li Grad Rovinj-Rovigno (Istarska županija), koji ne spada u Programsko područje, može sudjelovati kao partner u projektu? Vodeći partner namjerava nas uključiti kao primjer dobre prakse, organizirali bi radionice i naručili bi projektnu dokumentaciju za uređenje muzejskog prostora, za što bi nam pripalo 100.000,00 EUR za aktivnosti! Da li možemo sudjelovati sa ovim aktivnostima i ovim iznosom u projektu kao partneri izvan Programskog područja? 4. Da li se korisnici projekta (koji nisu partneri) mogu javiti na postupke Javne nabave? 5. Da li Partner može financirati putne troškove i smještaj korisnicima projekta (koji nisu partneri) i pod koju proračunsku poziciju moramo staviti ove troškove?
	A	<ol style="list-style-type: none"> 1. The details on the eligibility of the Value added tax are are described in the Programme rules on eligibility of expenditures (section 5.1. Value Added Tax) available on Programme website. 2. In line with the Article 45 of Commission Implementing Regulation (EU) No 447/2014 and Section 6.1. of Programme rules on eligibility of expenditures, for the award of service, supply and work contracts, by beneficiaries the procurement procedures shall follow the provisions of Chapter 3 of Title IV of Part Two of Regulation (EU, Euratom) No 966/2012 and of Chapter 3 of Title II of Part Two of

		<p>Delegated Regulation (EU) No 1268/2012 which apply in the whole programme area, on the territory of Croatia as Member State, on the territory of Bosnia and Herzegovina and on the territory of Montenegro as IPA II beneficiary.</p> <p>Please also note that the Programme rules describing detailed rules on public procurement procedures to be applied by all beneficiaries, including relevant templates will be available within Project Implementation Manual for all contracted projects at the beginning of the project implementation period.</p> <ol style="list-style-type: none"> 3. Eligibility of applicants is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria. However, according to GfA, section 2.3.1. (Eligibility of Applicants) the Lead partner must be established in one of the Participating Countries (HR, BA, ME), regardless of the Programme area. Please bear in mind that depending on project proposal to be developed with your partners you can plan activities to be implemented outside of the Programme area but for the benefit of the programme area (GfA, section 2.3.2.). 4. Contracting of employees of the beneficiary and partner organisations as external experts is explicitly listed as ineligible expenditure (see Gfa, section 2.3.3.). 5. According to the Programme rules on eligibility of expenditures, section 4.5.4. External expertise and services cost, available on the Programme website, Travel and accommodation for external experts, speakers, chairpersons of meetings, service providers and stakeholders should be included under Expenditure category External expertise and services cost.
33	Q	<p>Could you please provide us with two clarifications regarding the 1st Call for Proposals within Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina-Montenegro 2014-2020.</p> <p>Our questions are:</p> <ol style="list-style-type: none"> 1) Does the co-financing by project partners (min 15% of total eligible expenditures of the Operation) should be ensured by each Project partner for the activities conducted by that particular partner, or some part of that amount can be ensured by the Leading partner and transferred to certain Project partner (in the case when they are from different countries)? 2) Does the co-financing should be officially ensured at the moment of applying, or it should be envisaged in the sense of estimation based on the revenues within last several years, including those provided by different public foundations and ministries?
	A	<ol style="list-style-type: none"> 1. Partnership must assure that co-financing of the Project (min 15% of total eligible expenditures) is envisaged. Co-financing distribution among partnership is not prescribed although each Project Partner which will financially contribute to the overall budget has to ensure at least 15 % of total eligible expenditures of Partner Budget. The sources of co-financing can be own contribution and other funding (excluding IPA/ERDF Fund or Union instrument). 2. Project Partners' sources of contribution shall be ensured when applying for 1st Call for Proposals and listed in documents "Lead Partner Statement" and "Project Partner Statement". Also, all Project Partners sign the Partnership Pre-Agreement, in which they commit themselves to provide co-financing necessary to implement the Operation, in line with the proposal given in the Application. By signing the Subsidy contract, in case the project proposal is selected for financing, the Lead Beneficiary accepts the grant and undertakes to be responsible for carrying out the

		<p>Operation as well as for assuring that each Project Partner ensures the availability of the national co-financing. The LB commits itself to support its own contribution and to ensure the temporary availability of funds for the proper implementation of the Operation.</p> <p>There is no need to provide bank statement as a proof that “co-financing is officially ensured”.</p>
34	Q	<p>Please be so kind to answer me following questions regarding budget.</p> <ol style="list-style-type: none"> 1. If I understand well, the expenditures of equipment should be planed in budget under the WP Implementation. Does it mean that the IT equipment for project team which is formed under the WP Management should be planed in budged under the WP Implementation? 2. Furthermore if we plan the organization of Festival under the WP Communication, where should we put the expenditures of service for organizing the event and where for example the stands or mobile toilets? 3. If we would like to have banners with project signs, for the initial press conference where do we plan that expenditure? 4. If we plan to build or to mark the cycling routes, and to put benches beside them, does those benches are to be planned as well in WP Implementation (budget), but the service of preliminary design in WP Infrastructure (Budget)?
	A	<ol style="list-style-type: none"> 1. There is not one and unique approach for organizing and related costs within workpackages. It depends on the design of the project proposal to be developed with your partners and it is responsibility of the applicants to logically organize activities and related costs. However, only activities and costs related to the project staff (e.g. salaries, travel costs) should be included in the WP Management. 2. More information regarding your questions, depending on project proposal to be developed with your partners, can be found in the Application Manual, section 2.4 Workplan and Programme Communication Strategy, available on the Programme website. There is not one and unique approach for organizing activities and related costs within workpackages. Therefore, festival could be planned within WP Communication or WP Implementation. 3. and 4. It depends on the design of the project proposal to be developed with your partners and it is responsibility of the applicants to logically organize activities and related costs.
35	Q	<p>Is it possible to organize study visit in some of EU country members whent the all conditions are fulfilled concereneing the operation is for the benefit of the programme area and the cost of the study visit does not exceed 20% of total project budget (the budget does not include any other costs made outside programme area)?</p>
	A	<p>Eligibility of activities are subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>Please bear in mind that depending on project proposal to be developed with your partners you can plan activities to be implemented outside of the Programme area but for the benefit of the programme area (GfA, section 2.3.2.) taking into consideration that total amount allocated under the cross-border cooperation programme to operations located outside the programme area does not exceed 20% of the support from the Union at Programme level. This limitation (20%) does not apply on the project</p>

		budget but will be monitored on Programme level.
36	Q	<p>Agronomski fakultet. Jedan od partnera je i Zagrebačka županija, a jedan od predviđenih troškova je otkup mlijeka malih proizvođača od strane županije. Obzirom da u uputama za prijavitelje, u dijelu sa prihvatljivim troškovima nisam našao dovoljno uvjerljivu potvrdu da je takav trošak prihvatljiv, molim Vas da me uputite je li takav trošak prihvatljiv i na osnovu koje od 5 kategorija troškova?</p>
	A	<p>Depending on project proposal to be developed with your partners, cost of purchase of milk to be used in dairy products, <u>if in line with the national legislation</u>, may be eligible under Expenditure category External expertise and services costs. More details can be found in the Programme rules on eligibility of expenditures, section 4.5.4. External expertise and services costs, available on Programme website.</p>
37	Q	Which costs can provide 15% of co-financing, which can not?
	A	According to the GfA, section 2.3.3. Eligibility of Expenditures, each cost is broken down according to the project co-financing rate specified in the Subsidy Contract.
38	Q	Is it correct that there is on prefinancing for this Call, exactly do You give finance support only after ending all project activities?
	A	<p>According to the GfA, section 1.3. (Financial Allocation and sizes of grants) and based on the subsidy contract concluded between the Lead Beneficiary and the MA, the Lead Beneficiary (from Croatia, Bosnia and Herzegovina or Montenegro) is entitled to receive an advance payment, on behalf of the partnership, in an amount of maximum 10% from the total cost of the Operation. Reimbursement of funds during the implementation of the project to the Lead Beneficiary (LB)/Project partner (PP) is done following the approval of costs reported by the LB/PP in a given reporting period. Detailed procedure is described in Article 6 of Model Subsidy Contract.</p>
39	Q	<p>Tim koji radi pripremu projekta se obraća molbom za pojašnjenje kofinansiranja projekta, a koje je pravilnikom određeno na najmanje 15%. Naš tim ima sljedeće nedoumice:</p> <ul style="list-style-type: none"> - Da li sistem dozvoljava unošenje iznosa većeg od 15% za partnere koji imaju želju da kofinansiraju projekat u većem procentu od minimalnog? - Da li veće učešće u kofinansiranju partnera iz jednog države, može osloboditi učešća u kofinansiranju projekta partnera iz druge ili iste države? - Ukoliko jedan od partnera ima kofinansiranje svog budžeta u iznosu koji je manji od 15% na koji način se ta mogućnost uslađuje sa napomenom u Partnerskim izjavama da svaki partner mora da obezbijedi najmanje 15% od ukupnih troškova iz nekih drugih ili sopstvenih izvora a za potrebe implementacije projekta. ()Project Partner Statement, strana 2, tabela 2b) Sources of contribution - Takođe, ukoliko je to moguće prevazici u formi Partnerske izjave, kako će se takva kontribucija (manja od 15%) unijeti i prikazati u ems-u koji ne dozvoljava unos kontribucije na projektu u iznosu koji je manji od 15%.
	A	<p>For each Project Partner that has planned costs within Partner Budget in the project proposal as a part of Overall Budget of the Project/Operation minimal rate of co-financing is 15% and maximum rate is 80%. This means that each Project Partner which will financially contribute to the Project has to ensure at least 15 % of total costs from other sources than IPA/ERDF necessary for the implementation of the Operation. Co-financing distribution among partnership is not prescribed (e.g. Partner 1 can co-</p>

		<p>finance with 15%, Partner 2 20%, Partner 3 35%, etc.). Rate of co-financing of each Project Partner with financial contribution to Overall Project Budget may not be lower than 15% within this 1st Call for Proposals.</p> <p>Please note that eMS allows partners to apply without planned costs within Partner Budget in the project proposal as a part of Overall Budget. In that case Partner's co-financing stated in Project Partner statement will be 0. However, Overall Budget of the Project and Partners' involvement and contribution is subject of the Assessment and selection process described in Guidelines for Applicants (section 4.).</p>
40	Q	<p>Naime, tokom projektne klinike u Zagrebu našim partnerima iz Hrvatske je rečeno da projektom nije predviđen angažman na osnovu ugovora o djelu. Međutim, mi imamo potrebu da angažujemo određene terapeute na manje od 10h sedmično a u skladu sa novim zakonom o radu u Republici Srpskoj, radni odnos sa nepunim radnim vremenom ne može biti kraći od 1/4 punog sedmičnog radnog vremena (dakle 10h). Ostaje nam dilema na koji način da pomirimo uslove projekta, zakon i naše potrebe.</p> <p>Takođe, kao udruženje koje djeluje u polju socijalnog i zdravstvenog sektora trenutno angažujemo stručni kadar na osnovu ugovora o djelu. Da li će predstavljati problem ako dio tog kadra (predviđen na radni odnos sa nepunim radnim vremenom) ne stavimo pod Staff costs nego u odjeljak External expertise and services costs? Jasno je da se osobe koje su trenutno u stalnom radnom odnosu ne mogu projektom prebaciti u spoljne stručnjake i saradnike ali nas isključivo zanimaju ljudi koje trenutno angažuje po ugovoru o djelu.</p> <p>Hvala unaprijed i srdačan pozdrav!</p>
	A	<p>Eligibility of costs is subject of Assessment and selection process (1. Step) described in 1st Call for Proposals Guidelines for Applicants (section 4.). Therefore, at this stage, we cannot provide information related to any of the eligibility criteria.</p> <p>As further information concerning your question please note that staff costs are described in Programme rules on eligibility of expenditures (section 4.5.1. Staff costs), and must be in line with general principles for this Expenditure category (section 4.5.1.1.). Depending on the design of the project proposal to be developed with your partners, cost of specific expertise, if in line with the national legislation (Public procurement for such expertise), may be eligible also under Expenditure category "External expertise and services costs". All forms of contractual obligations may be accepted if well justified and necessary for project implementation.</p>

C. Implementation

1	Q	<p>We have two questions regarding Interreg BaHrMe program.</p> <ol style="list-style-type: none"> If project is contracted and one of the project partners has decided to leave the partnership, what are the consequences for the project in general? What are the rules regarding prefinancing? Program states that: Based on the subsidy contract concluded between the Lead Beneficiary and the MA, the Lead Beneficiary (from Croatia, Bosnia and Herzegovina or Montenegro) is entitled to receive an advance payment, on behalf of the partnership, in an amount of maximum 10% from the total cost of the Operation. Since lead Beneficiaries of this program are non-profit private or public organizations, do you have as option any additional prefinancing?
	A	<ol style="list-style-type: none"> Partnership is vital segment for every cross-border cooperation project. To minimize risk of “weak partnerships” each project partner must comply with the rules (confirmed by signature) described in: <ul style="list-style-type: none"> Partnership Pre-agreement – signed in project preparation phase; Model Partnership Agreement - signed in project contracting phase. <p>Withdrawal of partners in implementation phase is possible, however, following the rules described in “Model Partnership Agreement”, Article 15 - Modifications of the Agreement.</p> Besides 10 % pre-financing of total costs of the project, additional pre-financing is not envisaged within this Programme. However, financing rules are described in Subsidy contract (Articles 3, 5, 6 and 7).
2	Q	<p>Since I have been studying all the relevant documentation, I have seen that in Model Subsidy contract it is said: “The LB/PPs are responsible for ensuring that minimum 60% of the EU granted amount for the Operation is certified by the CA at the latest until 30 March 2018.” Could you kindly explain what does it mean?</p>
	A	<p>In line with the n+3 rule for monitoring of certification of Programme Funds set by the relevant EU Regulations, the Managing Authority set a deadline for the certification of expenditures to projects starting in 2017, since the funds allocated for the year 2015 have to be reported and certified to the EU COM until 31 December 2018.</p> <p>Please note that all parts of the Subsidy Contract marked blue may be adjusted during the project contracting phase, depending on the timetable and total budget of the projects.</p>